

Account	Actual Received/ Spend 2020/21	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2021/22	Budget 2021/22	Actual Received/Spend YTD 2021/22	Actual Funds To Receive/ Available to Date 2021/22	Estimated Y/E Income/ Spend 2021/22	Precept Notes	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27
P&F Operating Income													
P&F Income													
4901 PF Bank Interest Received	5,611	0	0	4,024	1,956	2,068	4,024		4,125	4,228	4,333	4,442	4,553
4908 PF Misc Income	170	0	0	0	0	0	0		0	0	0	0	0
Total P&F Income	5,780	0	0	4,024	1,956	2,068	4,024		4,125	4,228	4,333	4,442	4,553
Total P&F Operating Income	5,780	0	0	4,024	1,956	2,068	4,024		4,125	4,228	4,333	4,442	4,553
P & F Operating Expenditure													
P&F Expenditure													
6200 PF Bank Charges (6200)	735	0	0	1,081	488	593	1,081		1,108	1,136	1,164	1,193	1,223
6201 PF Audit (6201)	2,500	0	0	3,366	600	2,766	3,366		3,450	3,536	3,625	3,715	3,808
6202 PF Civic Occasions (including Road Closures) (6202)	1,415	0	0	2,500	763	1,737	2,500	Platinum Jubilee Costs to be considered	3,500	2,530	2,593	2,658	2,725
6203 PF Mayors' Allowance	4,809	0	0	4,838	2,419	2,419	4,838		4,959	5,083	5,210	5,340	5,474
6204 PF Councillors' Allowance	2,556	0	0	3,434	0	3,434	3,434		3,520	3,608	3,698	3,790	3,885
6205 PF Insurance	12,413	0	0	22,000	17,293	4,707	22,000		22,132	22,265	22,398	22,533	22,533
6206 PF Youth Council (6206)	3,000	0	0	4,000	4,000	0	4,000		4,000	4,000	4,000	4,000	4,000
6208 PF Subscriptions (6208)	3,891	0	0	11,500	9,047	2,453	11,500	To be increased	15,000	15,375	15,759	16,153	16,557
6210 PF Community Chest (6210)	5,600	0	0	15,000	1,670	13,330	15,000		10,000	10,000	10,000	10,000	10,000
6211 PF Website Maintenance (6211)	633	0	0	570	490	80	570	To be increased	1,000	1,025	1,051	1,077	1,104
6212 PF Councillor Expenses	0	0	0	0	0	0	0	To be deleted	0	0	0	0	0
6213 PF Councillor Training & Expenses (6213)	735	0	0	2,675	1,950	725	2,675	To be increased	2,742	2,810	2,881	2,953	3,027
6214 PF Health & Safety (6214)	5,884	0	1,900	5,644	6,719	825	7,544	To be increased	7,500	7,688	7,880	8,077	8,279
6215 PF Annual Report	0	0	0	450	0	450	450		450	461	473	485	497
6216 PF Miscellaneous	0	0	0	100	0	100	100		100	103	105	108	110
6217 PF Data Protection (6217)	55	0	0	100	55	45	55		100	103	105	108	110
6219 PF Covid 19 H&S Materials & Equipment	13,413	0	0	2,500	2,970	(470)	4,000	To be decreased	2,000	2,050	2,101	2,154	2,208
6220 PF Festival Fund & Event Expenditure	0	0	15,000	0	5,555	9,445	15,000		15,000	15,000	15,000	15,000	15,000
6221 PF Town Messenger (6221)	3,957	0	0	4,308	1,500	2,808	4,308	To be increased	5,000	5,125	5,253	5,384	5,519
6222 PF Commissioning Youth Work (6222)	40,000	0	0	40,000	(3,333)	43,333	43,000	Agreed 9/11/21 P&F Committee Minute No 115/21/22, please note below No. 6	50,000	50,000	50,000	50,000	50,000
6224 PF Professional Costs	848	0	0	2,000	727	1,273	2,000		2,050	2,101	2,154	2,208	2,263
6225 PF Neighbourhood Plan	2,604	0	0	5,030	2,046	2,984	5,030		5,156	5,285	5,417	5,552	5,691
6226 PF Town Vision Sub Committee	0	0	10,000	0	0	10,000	0	Please see Finance Officer Recommendation below Note 1	0	0	0	0	0
6227 PF Town Speakers PRS Licence	0	0	0	0	0	0	0	New Code, please see precept note below No.3	3,000	3,075	3,152	3,231	3,311
6228 PF Events & Consultations	0	0	0	0	0	0	0	New Code, please see precept note below No.4	1,500	1,538	1,576	1,615	1,656
6229 PF CCTV Annual Maintenance	0	0	0	0	0	0	0	New Code, please see precept note below No.5	14,600	14,965	15,339	15,723	16,116
6502 SE Civic Christmas Event	0	0	0	526	0	526	526		500	513	525	538	552
6513 SE Twinning	0	0	0	116	0	116	116		119	122	125	128	131
6514 SE Town Leaflets/ Reprinting	0	0	0	526	0	526	526		539	553	566	581	595
6516 SE Road Safety Grant	0	0	0	210	0	210	210		215	221	226	232	238
P&F IT/Office Costs	25,547	0	0	30,853	14,714	16,139	30,853	To be increased	33,000	33,825	34,671	35,537	36,426
5500 Bad Debt Expense	0	0	0	0	20	0	0		0	0	0	0	0
6417 GH Belle Vue Office Costs	4,142	0	0	0	0	0	0		0	0	0	0	0
Total P&F Expenditure	134,736	0	26,900	163,327	69,693	120,534	184,682		212,240	214,093	217,047	220,073	223,037
P&F Staffing Expenditure													
6652 ST PF Employers Pension - Monthly Fee	5,300	0	0	5,300	3,094	2,206	5,300		5,300	5,433	5,568	5,708	5,850
6659 ST PF Town Sergeant & Mace Bearer Fees	150	0	0	773	125	648	773		792	812	832	853	875
6661 ST PF Finance Consultancy Fees	1,325	0	0	3,000	650	2,350	1,300		3,000	3,075	3,152	3,231	3,311
P&F Staffing Expenses	719	0	0	2,354	569	1,785	2,354		2,413	2,473	2,535	2,598	2,663
6656 ST P&F Staff Training	3,485	0	0	4,024	(1,604)	5,628	4,024		4,125	4,228	4,333	4,442	4,553
P&F Staffing Costs	289,432	0	0	338,986	172,684	166,302	326,092	Please see Finance Officer Recommendation below Note 2	310,159	319,464	329,048	338,919	349,087
Total P&F Staffing Expenditure	300,411	0	0	354,437	175,518	178,919	339,843		325,789	335,485	345,469	355,751	366,339
Total P & F Operating Expenditure	435,148	0	26,900	517,764	245,211	299,453	524,525		538,029	549,578	562,516	575,824	589,376
Total P & F Operating Expenditure	435,148	0	26,900	517,764	245,211	299,453	524,525		538,029	549,578	562,516	575,824	589,376
Total P&F Operating Surplus/ (Deficit)	(429,368)	0	(26,900)	(513,740)	(243,255)	(297,385)	(520,501)		(533,904)	(545,350)	(558,182)	(571,382)	(584,823)
P&F EMF Expenditure													
6270 PR EMF Crime Reduction	0	36,950	0	0	0	36,950	36,950		20,000	0	0	0	0
6271 PR EMF Election	0	29,760	0	5,000	0	34,760	34,760		7,000	0	0	0	0
6272 PR EMF Robes & Civic Regalia	0	2,000	0	0	0	2,000	2,000		0	0	0	0	0
6273 PR EMF Legal Fees	0	7,598	0	0	0	7,598	7,598		0	0	0	0	0
6274 PR EMF Internet Redevelopment	6,125	3,400	0	2,000	0	5,400	5,400		0	0	0	0	0
6275 PR EMF Neighbourhood Plan	915	1,772	0	0	0	1,772	1,772		0	0	0	0	0
6277 EMF Expenditure transferred to 21/22	0	25,000	(25,000)	0	0	0	0		0	0	0	0	0
6278 EMF CIL Planning Income	0	0	0	1,584	0	1,584	1,584		0	0	0	0	0
6279 EMF Restart Business Support Grant	0	0	0	12,000	0	12,000	12,000		0	0	0	0	0
6370 PO EMF Computer Equipment Renewal	0	7,046	0	15,000	0	22,046	22,046		0	0	0	0	0
6694 ST PR EMF Staff Contingency (P&F)	13,117	21,699	0	15,000	4,927	31,772	31,772		0	0	0	0	0
Total P&F EMF Expenditure	20,157	135,225	(11,416)	37,000	4,927	155,882	155,882		27,000	0	0	0	0
Total P&F Expenditure (Operational & EMF)	455,305	135,225	15,484	554,764	250,138	455,335	565,029		565,029	549,578	562,516	575,824	589,376
Total P&F Budget Surplus/ (Deficit)	(449,525)	(135,225)	(15,484)	(550,740)	(248,182)	(453,267)	(560,904)		(560,904)	(545,350)	(558,182)	(571,382)	(584,823)

Notes 2021 -22

- £15,000 vired from 6277 EMF Expenditure 21/22 to 6220 Festival Fund
- £10,000 vired from 6277 EMF Expenditure 21/22 to 6226 Town Vision Sub Committee
- 6214 H&S Budget £1,900 vired from General Reserves for H&S Contract
- £1,584 6278 EMF Income Received for CIL Planning Funds
- £12,000 6279 EMF Business Start Up Support Grant Received.

Precept Notes 2022-23

- Inflationary rate used for fixed costs is CPI 2.5% based on June 2021
- Inflationary rate of 3% used for staffing costs & Predicted increase in Employers NI from 22/23 1.25%
- New code 6227 Town Speakers PRS Licence - £3,000
- Proposal from Cllr Griffiths New code 6228 Events & Consultations - £1,500
- New code 6229 CCTV Annual Maintenance - £14,600
- Proposed from Cllr Griffiths to increase to £50,000 Minute No 115/21/22

Finance Officer's Precept Proposals 2022-23

- To recommend to make Town Vision Committee revenue expenditure budget of £10,000 an EMF to save the amount being precepted each year.
- To recommend to vire a surplus of £39,230 from P&F Staffing Costs 21-22 to 6694 EMF Staffing Contingency for 22-23 and £20,000 to be used against P&F Staffing costs in 22-23 or to transferred into general reserves at year -end, the remainder to remain within the contingency. Amendment to Personnel Minute No.